



## YEARLY STATUS REPORT - 2021-2022

<b>Part A</b>	
<b>Data of the Institution</b>	
<b>1.Name of the Institution</b>	<b>RANGIA COLLEGE</b>
• Name of the Head of the institution	<b>Dr. Brajendra Saikia</b>
• Designation	<b>Principal</b>
• Does the institution function from its own campus?	<b>Yes</b>
• Phone no./Alternate phone no.	<b>9435544088</b>
• Mobile no	
• Registered e-mail	<b>principal.rangiacollege@gmail.com</b>
• Alternate e-mail	<b>iqac.rc@gmail.com</b>
• Address	<b>Rangia College, Rangia</b>
• City/Town	<b>Rangia</b>
• State/UT	<b>Assam</b>
• Pin Code	<b>781354</b>
<b>2.Institutional status</b>	
• Affiliated /Constituent	<b>Affiliated</b>
• Type of Institution	<b>Co-education</b>
• Location	<b>Rural</b>
• Financial Status	<b>UGC 2f and 12(B)</b>

• Name of the Affiliating University	Gauhati University																		
• Name of the IQAC Coordinator	Dr. Monoj Kumar Singha																		
• Phone No.	9954707890																		
• Alternate phone No.	8638794926																		
• Mobile																			
• IQAC e-mail address	iqac.rc@gmail.com																		
• Alternate Email address	reiki_sinha@yahoo.com																		
<b>3. Website address (Web link of the AQAR (Previous Academic Year))</b>	<a href="https://rangiacollege.ac.in/images/AQAR2021.pdf">https://rangiacollege.ac.in/images/AQAR2021.pdf</a>																		
<b>4. Whether Academic Calendar prepared during the year?</b>	Yes																		
• if yes, whether it is uploaded in the Institutional website Web link:	<a href="https://rangiacollege.ac.in/images//AC_2021-22.pdf">https://rangiacollege.ac.in/images//AC_2021-22.pdf</a>																		
<b>5. Accreditation Details</b>																			
<table border="1"> <thead> <tr> <th>Cycle</th> <th>Grade</th> <th>CGPA</th> <th>Year of Accreditation</th> <th>Validity from</th> <th>Validity to</th> </tr> </thead> <tbody> <tr> <td>Cycle 1</td> <td>B++</td> <td>2.81</td> <td>2004</td> <td>04/11/2004</td> <td>03/11/2009</td> </tr> <tr> <td>Cycle 2</td> <td>B</td> <td>2.8</td> <td>2010</td> <td>08/01/2011</td> <td>07/01/2016</td> </tr> </tbody> </table>		Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to	Cycle 1	B++	2.81	2004	04/11/2004	03/11/2009	Cycle 2	B	2.8	2010	08/01/2011	07/01/2016
Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to														
Cycle 1	B++	2.81	2004	04/11/2004	03/11/2009														
Cycle 2	B	2.8	2010	08/01/2011	07/01/2016														
<b>6. Date of Establishment of IQAC</b>	27/04/2004																		
<b>7. Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,</b>																			

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Rangia College	Reimbursement of student admission fees	Govt. of Assam	2021-22	63,40,914
Rangia College	Financial Assistant for sensitization of College	Govt. of Assam 2021-22	2021-22	17,000
Eco Club	Conducting Eco Club activities	Assam Science Technology & Education Council, Guwahati-5	2021-22	5,000
Rangia College	FDP, Grants	Entrepreneurship Development Institute of India, Guwahati	2021-22	72,000
NSS	Implementation of Regular Activities of Special Campaign Programme	Grant from National Service Scheme, GU	2021-22	44,500
<b>8. Whether composition of IQAC as per latest NAAC guidelines</b>			<b>Yes</b>	
<ul style="list-style-type: none"> <li>Upload latest notification of formation of IQAC</li> </ul>			<a href="#">View File</a>	
<b>9.No. of IQAC meetings held during the year</b>			<b>3</b>	
<ul style="list-style-type: none"> <li>Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website?</li> </ul>			<b>Yes</b>	

<ul style="list-style-type: none"> <li>If No, please upload the minutes of the meeting(s) and Action Taken Report</li> </ul>	No File Uploaded	
<b>10. Whether IQAC received funding from any of the funding agency to support its activities during the year?</b>	No	
<ul style="list-style-type: none"> <li>If yes, mention the amount</li> </ul>		
<b>11. Significant contributions made by IQAC during the current year (maximum five bullets)</b>		
<p>11.1 IIQA was submitted on 10th May 2022 and approved on 21st June 2022. 11.2 External Academic Audit was conducted on 7th July 2022. 11.3 SSR was submitted on 1st August 2022. 11.4 External Library audit was conducted on 4th January 2022. 11.5 Pre-Qualified by NAAC on 5th November 2022.</p>		
<b>12. Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year</b>		
Plan of Action	Achievements/Outcomes	
SSR to be submitted to NAAC	Submitted on 1st August 2022	
Renovation of the college website.	Renovated as per the requirement of the SSR.	
P.G courses in more subjects.	P.G courses in five courses have been introduced (Botany, Assamese, Education, English and Sanskrit)	
NAAC peer team visit by the end of the year.	PTV dates have been submitted by the college.	
Feedback on curriculum for odd semester students.	Online feedback has been completed.	
College election procedure need to be transparent.	The election procedure has been computerized.	
<b>13. Whether the AQAR was placed before statutory body?</b>	Yes	
<ul style="list-style-type: none"> <li>Name of the statutory body</li> </ul>		

Name	Date of meeting(s)
IQAC meeting	15/02/2022

#### 14. Whether institutional data submitted to AISHE

Year	Date of Submission
2020-21	19/02/2022

#### 15. Multidisciplinary / interdisciplinary

Rangia college has always believed that education is a multi-dimensional concept and is not limited to the class doors, neither it can be put in water-tight containers. For the overall development of students, knowledge of different subjects and disciplines is needed for the day. As such the college, as per the Vision of the National Education Policy is to provide high-quality education to develop human resources in our nation and globally as a whole. The key principles of NEP such as diversity for all curricula and pedagogy with technological innovations in teaching and learning, encouraging to take logical decisions, and critical thinking, and creating a new environment for the nation.

Gauhati University has introduced the CBCS curriculum and has tried to adhere to the norms of interdisciplinary studies. In college, besides the honors and generic subjects, students in the third semester are allowed to take a Skill Enhancement paper. All the departments offer this Skill Enhancement paper with different topics and syllabi. Students from science backgrounds are allowed to choose a generic paper from an Arts background.

#### 16. Academic bank of credits (ABC):

In the National Education Policy (NEP) 2020, Academic Bank Credits (ABC) have been incorporated by the Government of India. The scheme has the provisions of creating a digital infrastructure that will store the academic credits earned by the students of various higher education institutes within the country. Provisions of the Academic Bank of Credit facilitate multiple entries and exit points in their academic programs. This is an innovative idea to earn and deposit credit through National schemes like MOOC, SWAYAM, NPTEL, and Virtual lab. It shall be also considered for credit transfer and accumulation in this provision. Through these students will be able to earn credits and get the program completed. ABC will promote quality, flexibility, access, and equity to improve the higher education system. Rangia College is planning to do awareness about

ABC among the students so that they open their ABC so they can experience a multidisciplinary, skill-based, and flexible curriculum structure.

### **17.Skill development:**

UGC has introduced Kushal Kandas, community colleges, and B.Voc Programmes realizing the importance and the necessity of developing skills among students and creating work-ready manpower for the nation. Understanding the reality Rangia college introduced two vocational courses Retail Management and Information Technology(RMIT) and Catering Technology and Hotel Management (CTHM) during 2015-16 at the UG level based on National Skill Qualification Framework (NSQF). In 2020 three more vocational courses viz Medical Laboratory Technician (MLT), Travel and Tourist Management (MLT), and Sattriya Dance (SD) have been introduced under GU to meet the demands of the students.

The college aims at providing quality vocational education through B.Voc courses combining classroom-centred formal education and training with experience sharing with Industry practitioners and internships in business houses. The focus is on integrated knowledge acquisition and upgrading human skills toward creating a new band of employable youth. However, the present CBSE course run by the GU offers a Skill Enhancement paper with different topics and syllabi. The programme structure and contents adhere to the UGC guidelines for vocational programmes in line with National Skill Qualification Framework (NSQF). With these steps, the college is marching towards the implementation of NEP in the real sense.

### **18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)**

Rangia College, situated in the lower Kamrup district of Assam, has a rich heritage and has always believed in the preservice and spread of Indian knowledge. To impart knowledge of the ancient Indian religious texts such as Vedas, Upanishads and other religious scriptures, the subject of Sanskrit has been availed for the students. Subjects like Bodo and Assamese have been running as full-fledged departments which very much serve the purpose of expanding of mother language. To create an environment of holistic learning wherein the teacher and student engage more closely with each other to promote the academic, creative and mental well-being of the student, a Mentoring and Counseling Programme is running in the institution. The college has set up a Meditation Hall to take care of the mental well-being of both the students as well as teachers. To inculcate human values and a spirit of service in the students, a

number of community-driven activities have been initiated under the NSS with the collaborative effort of teachers and students. To grow respect and devotion towards the country, Voters' Day, Constitutional Day, etc. are organized with the active participation of the students. To spread awareness amongst the students about environmental issues, World Water Day, World Environment Day, etc. are celebrated every year.

#### **19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):**

The objectives set out in the NEP on OBE are Competency, standards, benchmarks, and attainment of targets. The college is prepared to fulfill the objectives and achieve the target as per the structural curriculum provided by the affiliating university. Rangia College offers 65 courses across Arts, Science, Commerce, Computer science, and vocational courses. All these courses are offered as outcomes-based education(OBE) which are designed keeping in mind the regional and national requirements. As our college is affiliated with the GU, implemented outcome-based education with clearly stated Programme Outcomes, Programme Specific Outcomes, and Course Outcomes. All courses are designed to develop the abilities to understand, analyze, apply and evaluate.

#### **20.Distance education/online education:**

During the Covid 19 pandemic, educational institutions have increasingly been involved in using digital platforms. Online classes were conducted effectively by faculties in all programs. Both teachers and learners have experienced the online teaching and evaluation process through different platforms like Zoom, Google classroom, etc. This experience of accessing online resources by the faculty members and students will now help them to cope with the new environment of the NEP.

However, the college running distance learning centers like Krishna Kanta Handique State Open University (KKHSOP) and Institute of Distance and Open Learning since 2017.

## **Extended Profile**

### **1.Programme**

1.1

9

Number of courses offered by the institution across all programs during the year

File Description	Documents
Data Template	<a href="#">View File</a>

**2.Student**

2.1 **2642**

Number of students during the year

File Description	Documents
Institutional Data in Prescribed Format	<a href="#">View File</a>

2.2 **642**

Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year

File Description	Documents
Data Template	<a href="#">View File</a>

2.3 **630**

Number of outgoing/ final year students during the year

File Description	Documents
Data Template	<a href="#">View File</a>

**3.Academic**

3.1 **81**

Number of full time teachers during the year

File Description	Documents
Data Template	<a href="#">View File</a>

3.2 **82**

Number of sanctioned posts during the year



<b>Extended Profile</b>	
<b>1.Programme</b>	
1.1 Number of courses offered by the institution across all programs during the year	<b>9</b>
File Description	Documents
Data Template	<a href="#">View File</a>
<b>2.Student</b>	
2.1 Number of students during the year	<b>2642</b>
File Description	Documents
Institutional Data in Prescribed Format	<a href="#">View File</a>
2.2 Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	<b>642</b>
File Description	Documents
Data Template	<a href="#">View File</a>
2.3 Number of outgoing/ final year students during the year	<b>630</b>
File Description	Documents
Data Template	<a href="#">View File</a>
<b>3.Academic</b>	
3.1 Number of full time teachers during the year	<b>81</b>
File Description	Documents
Data Template	<a href="#">View File</a>

3.2	82
Number of sanctioned posts during the year	

File Description	Documents
Data Template	<a href="#">View File</a>

<b>4.Institution</b>	
4.1	52
Total number of Classrooms and Seminar halls	
4.2	162.8
Total expenditure excluding salary during the year (INR in lakhs)	
4.3	89
Total number of computers on campus for academic purposes	

## Part B

### CURRICULAR ASPECTS

#### 1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

The Institution strives to follow the curriculum through meticulous documentation. It has a well-planned curriculum delivery system that ensures consistency in the teaching and learning process. Some of the steps followed by the institution to deliver the same are:

∅ The attendance register of the departments is well maintained. The attendance percentage of each student is related to his/her internal assessment marks.

∅ Student and parent/guardian counseling will be conducted if a student has less than the required attendance percentage.

∅ To deliver the curriculum as per the syllabus of the GU, lesson plans have been made in the departmental meeting at the beginning of the session, keeping in mind the time limit for the completion of the syllabus. Moreover, the daily progress report (Log Book)

keeps a record of the daily classes as per the central routine.

Ø Tutorial classes have been scheduled in the class routine to give the students a chance to clear their doubts concerning the lectures they attended that week.

Ø Infuse the 4 quadrant ICT element into the teaching-learning process and extended the classroom. Home assignments, class tests class notes are also communicated online via WhatsApp, zoom platform, etc.

File Description	Documents
Upload relevant supporting document	<a href="#">View File</a>
Link for Additional information	<a href="https://rangiacollege.ac.in/ict.html">https://rangiacollege.ac.in/ict.html</a>

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

Rangia College published the academic calendar every year at the beginning of the academic session and consists of the following:

Ø. The date of commencement of the session examination.

Ø. The calendar ascertains the total number of working days and holidays for a particular session.

Ø. Various activities like examinations, orientation programs, elections, college week etcetera are specified. In case there are any deviations from the assigned dates for certain activities, the college authority issues notifications.

Ø. The continuous internal evaluation(CIE) is done through attendance, home assignment, excursion projects/ field visits/internships/ work reports/ seminar presentations/ group discussions, etc.

Ø. Segregate the slow learner through these CIE and induct them into the tutorial class as per the scheduled routine helps the students to cope with the rest of the students. Continuous online counseling through WhatsApp groups/personally helps students feel connected with the teachers.

The calendar is prepared in accordance with the academic calendar

of Gauhati University. It is incorporated in the prospectus of the college which is prepared by a committee that has been specially assigned for this task.

There is little to no scope for change in the examination pattern since the college follows the guidelines laid down by the university.

File Description	Documents
Upload relevant supporting document	<a href="#">View File</a>
Link for Additional information	<a href="https://rangiacollege.ac.in/iqac.html">https://rangiacollege.ac.in/iqac.html</a>

**1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University**

**B. Any 3 of the above**

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

## **1.2 - Academic Flexibility**

**1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented**

**1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented**

**9**

File Description	Documents
Any additional information	<a href="#">View File</a>
Minutes of relevant Academic Council/ BOS meetings	No File Uploaded
Institutional data in prescribed format (Data Template)	<a href="#">View File</a>

### 1.2.2 - Number of Add on /Certificate programs offered during the year

#### 1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

1

File Description	Documents
Any additional information	No File Uploaded
Brochure or any other document relating to Add on /Certificate programs	<a href="#">View File</a>
List of Add on /Certificate programs (Data Template )	<a href="#">View File</a>

### 1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

7

File Description	Documents
Any additional information	No File Uploaded
Details of the students enrolled in Subjects related to certificate/Add-on programs	No File Uploaded

### 1.3 - Curriculum Enrichment

#### 1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

The institution strictly adheres to the curriculum given by the university. Gauhati university included a few topics related to professional ethics, gender parity, human values, environmental science etc. in the syllabus in the undergraduate programs. However, the institute is aware of the burning issues of society and makes the students aware in a planned manner. Some of them are

?. Orientation programs for the fresh students to make them aware of the professional ethics, examination ethics of being a student of the college. However, the rules and regulations of the college are made available for the student in the Prospectus.

?. As the college has co-education status the authority is well aware of the gender sensibility of the students and takes appropriate steps to address the issues, if arises through different cells in a systematic procedure

?. In the orientation program itself, students are guided to join the NCC, NSS, B & C Guide, and Extension Education Cell(EEC) for their physical and mental well-being.

?. . The eco-friendly campus, the Botanical garden the overall scenic beauty, the cleanness of the campus, and above all the sense of belongingness with the environment is being inculcated in the mind of the student.

File Description	Documents
Any additional information	<a href="#">View File</a>
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	<a href="#">View File</a>

### 1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

12

File Description	Documents
Any additional information	<a href="#">View File</a>
Programme / Curriculum/ Syllabus of the courses	<a href="#">View File</a>
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Institutional Data in Prescribed Format	<a href="#">View File</a>

### 1.3.3 - Number of students undertaking project work/field work/ internships

225 (2021)

File Description	Documents
Any additional information	No File Uploaded
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	<a href="#">View File</a>

### 1.4 - Feedback System

**1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni**

C. Any 2 of the above

File Description	Documents
URL for stakeholder feedback report	Nil
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

<b>1.4.2 - Feedback process of the Institution may be classified as follows</b>	<b>C. Feedback collected and analyzed</b>
File Description	Documents
Upload any additional information	No File Uploaded
URL for feedback report	<a href="https://docs.google.com/forms/d/13oKC7DfIB43vth5uDu8_2CxWFkiROt9Ohh-qDbPai2dE/edit">https://docs.google.com/forms/d/13oKC7DfIB43vth5uDu8_2CxWFkiROt9Ohh-qDbPai2dE/edit</a>
<b>TEACHING-LEARNING AND EVALUATION</b>	
<b>2.1 - Student Enrollment and Profile</b>	
<b>2.1.1 - Enrolment Number Number of students admitted during the year</b>	
<b>2.1.1.1 - Number of students admitted during the year</b>	
1417	
File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	<a href="#">View File</a>
<b>2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)</b>	
<b>2.1.2.1 - Number of actual students admitted from the reserved categories during the year</b>	
550	
File Description	Documents
Any additional information	No File Uploaded
Number of seats filled against seats reserved (Data Template)	<a href="#">View File</a>
<b>2.2 - Catering to Student Diversity</b>	
2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners	
The location of the college is rural. The students come to the institution from a distance of a 20 km radius. Moreover, the students belong to a socially and financially backward category.	



They are compelled to lose some time of their study in traveling and their household work, resulting make them becoming a slow learner.

Ø. Although the classrooms are considered a cordial ecosystem of teaching and learning processes with modern ICT tools, teachers use to give home assessments on the topics they taught and evaluate accordingly to access the level of understanding of the students. Slow learners are addressed in tutorial classes.

Ø. The tutorial classes are designed in the center routine to clear their doubts through interaction with the students and make the student more comfortable with the teacher. However, teachers extended the classroom by using online plate forms like WhatsApp, and Google classroom. etc. try to prepare e-content to support their study even if they could not attend their physical class.

Ø. Recently, Google feedback forms are created on a topic taught in the classroom to check their level of understanding and take action accordingly.

File Description	Documents
Paste link for additional information	<a href="https://rangiacollege.ac.in/ict.html">https://rangiacollege.ac.in/ict.html</a>
Upload any additional information	<a href="#">View File</a>

### 2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
2642	82

File Description	Documents
Any additional information	<a href="#">View File</a>

### 2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Learning by doing is one of the best procedures for delivering knowledge. It is observed that participating in project work or fieldwork is not only participatory but also joyful. Most of the science subjects have laboratory practicals, industry visits, and

excursions which give the students exposure to experimental learning. Some of the departments organize workshops and training beyond the laboratories. The faculty of arts is accustomed to doing celebration/observing a nationally significant day and visiting the assembly session, literary festivals, graduate congress, and visiting HEI like IIT-G, GU, NEHU, etc. thereby relating themselves to the ecosystem.

The national / state level of competitive examinations is organized by departments like Assam Physical Society, National Graduate Physics Examination organized by IAPT, Olympiad in Chemistry, Super 30, career counseling seminars/workshops, etc. help students to build up their confidence and support after their graduation.

Moreover, the institution promotes the functions organized by students related to the culture of a community like Saraswati puja, Bathou Puja(Bodo), Fateha-E-Dwaz Daham, Sankar Dev Utshav, the freshmen social Election of the students union, Sports and Cultural Festival (College Week), and state-level debate competition for cultural integration harmony so that they could learn the need of managerial and problem-solving capability

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Link for additional information	<a href="https://rangiacollege.ac.in/EEC.html">https://rangiacollege.ac.in/EEC.html</a>

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

Teachers of the institution have adopted the ICT-enabled tool to enhance the teaching and learning experiences of the students. The majority of the teachers created virtual classrooms using Google classroom/ Zoom applications semester-wise to enhance communication and collaboration.

Ø. In a regular classroom, most of the class time is spent developing a higher cognitive level of the students in the presence of the teacher. The reading material home assignment given to the students on Google classroom and WhatsApp groups are discussed and queries are made so that the students understand the content of the topic.

Ø. The out-of-class component of the classroom is mostly the transmission of information which is done in the form of class notes, reading material, home assignments, videos, etc

Ø. Institute has five numbers of ICT enable classrooms, seminar halls, and auditoriums. Teachers used these facilities during their classes, organizing seminars workshops, etc.

Ø. Teachers also show keen interest to participate in the webinar/seminar on the use of ICT in classroom teaching organized by different HEI.

Ø. IQAC also conducts orientation programs on the application and use of the tools available in the institution.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	<a href="#">View File</a>

### 2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year )

#### 2.3.3.1 - Number of mentors

22

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	No File Uploaded
Circulars pertaining to assigning mentors to mentees	<a href="#">View File</a>
Mentor/mentee ratio	No File Uploaded

### 2.4 - Teacher Profile and Quality

#### 2.4.1 - Number of full time teachers against sanctioned posts during the year

81

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
List of the faculty members authenticated by the Head of HEI	<a href="#">View File</a>

#### **2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)**

##### **2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year**

**44**

File Description	Documents
Any additional information	<a href="#">View File</a>
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	<a href="#">View File</a>

#### **2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)**

##### **2.4.3.1 - Total experience of full-time teachers**

**1200**

File Description	Documents
Any additional information	<b>No File Uploaded</b>
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	<a href="#">View File</a>

#### **2.5 - Evaluation Process and Reforms**

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

The entire examination process is conducted as per the guideline of the University. Therefore there is little scope for reform of examination /evaluation has a little scope. However, College took the following steps for continuous internal evaluation of the college

As per instruction of the University the sessional examination is conducted for 20% of the marks of the final examination. The marks have been distributed as follows

1. Attendance -Four marks for attendance above 90%

2. Three marks for attendance above 85%

3. Two marks for attendance above 80% and

4. One mark for attendance above 75%.

2. Six marks for internal assessment. The internal assessment marks are given as CIE in the following category

i. Home assignment

ii. Field / Excursion / Project report

iii. Seminar presentation

iv. Group discussion

File Description	Documents
Any additional information	<a href="#">View File</a>
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

A transparent, time-bound, and efficient method is being followed by the institution in terms of dealing with internal examination-related grievances. Some of them are Sessional examinations are conducted as per the date given by the university. Immediately after the examination, the evaluation is done within the time frame given by the authority. The mark sheet is displayed on the departmental notice board. The evaluated answer sheets are shown to students if any students ask for. If any discrepancies are

reported by the students, then they are resolved by the faculty immediately.

Faculty evaluates home assignments based on the rubric such as submission date, mode of submission, etc. The evaluated assignments are shown to students thus maintaining the transparency of the marks assigned and resolving grievances.

An internal assessment mark is given to the student as per the performance of the student in the laboratory classes. The lab rubric is given as per university norms. Project submission is conducted in front of faculties and students in groups/individuals. The rubric is designed to have the criteria for the preparation of the project report, and presentation of the project in PPT format.

The institute exhibit transparency to the student's satisfaction

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	<a href="https://rangiacollege.ac.in/Committees.htm">https://rangiacollege.ac.in/Committees.htm</a> <u>1</u>

## 2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

The college has clearly stated the learning outcomes of the Programs and Courses. The following mechanism is followed by the institution to communicate the learning outcomes to the teachers and students.

?. POs and COs are approved by Gauhati University. ?. Hard copies of syllabi and Learning POs and COs are available in the departments for ready reference to the teachers and students ?. The importance of the learning outcomes has been communicated to the teachers in academic meetings. ?.The students are also made aware of the same through regular classes.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for Additional information	<a href="https://rangiacollege.ac.in/images/PO%20CO.pdf">https://rangiacollege.ac.in/images/PO%20CO.pdf</a>
Upload COs for all Programmes (exemplars from Glossary)	<a href="#">View File</a>

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

The institute has a system in place for measuring the levels of attainment of programme outcomes, programme-specific outcomes and course outcomes.

Ø. The three-level of attainment has been fixed as per convenience with respective of the programmes.

#### Attainment of the Course Outcomes

The course outcomes are measured through, completion of the syllabus, CIE through home assignments, Sessional examination, setting up of question papers, evaluation, and results.

It is mandatory for the students to attain 75% attendance as per guidelines of the university, which is also related to the marking system in the final examination as an internal assessment. The continuous evaluation is also done through home assignments, tests, presentations of papers/projects/reports/field reports and so on.

#### Attainment of the Programme Outcomes

At undergraduate levels, the attainment of programme outcomes is measured through

1. Students' progress to higher studies in any higher educational institution.
2. Placement in institutions, Pvt. Company and defence services.
3. PO's, and CO's mapping is done. The target attainment level for the student has been fixed. The attainment levels are calculated on the bases of the result of the semester-end examination of the

**GU's guideline (80% external and 20% internal).**

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for Additional information	Nil

### 2.6.3 - Pass percentage of Students during the year

#### 2.6.3.1 - Total number of final year students who passed the university examination during the year

630

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	<a href="#">View File</a>
Upload any additional information	No File Uploaded
Paste link for the annual report	<a href="https://rangiacollege.ac.in/images/R_2022.pdf">https://rangiacollege.ac.in/images/R_2022.pdf</a>

### 2.7 - Student Satisfaction Survey

#### 2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

[https://docs.google.com/forms/d/1B8DmbO\\_LMWjTxZyL6ypioq5a-kZt1fOcQO9W8ZLH24c/edit](https://docs.google.com/forms/d/1B8DmbO_LMWjTxZyL6ypioq5a-kZt1fOcQO9W8ZLH24c/edit)

### RESEARCH, INNOVATIONS AND EXTENSION

#### 3.1 - Resource Mobilization for Research

##### 3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

##### 3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

36.86



File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	<a href="#">View File</a>
List of endowments / projects with details of grants(Data Template)	<a href="#">View File</a>

### 3.1.2 - Number of teachers recognized as research guides (latest completed academic year)

#### 3.1.2.1 - Number of teachers recognized as research guides

3

File Description	Documents
Any additional information	<a href="#">View File</a>
Institutional data in prescribed format	<a href="#">View File</a>

### 3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year

#### 3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year

3

File Description	Documents
List of research projects and funding details (Data Template)	<a href="#">View File</a>
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	<a href="https://sita.assam.gov.in/">https://sita.assam.gov.in/</a>

## 3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

### Human Resource Development

The appointments of the permanent faculty post and the office staff are made as per norms of the UGC and Directorate of the Higher Education (DHE), Govt. of Assam.

The annual performance appraisal system encourages faculty to enhance their teaching, research and their involvement in the institute activities as well as social services to the desired level of promotion.

Online admission procedure.

The digitalized system of admission process had been initiated in the college in the session 2015-2016.

Library and ICT facilities

The college library is automated partially since 2014. The acquisition, cataloguing, circulation, serial-control, OPEC database search system are running smoothly through SOUL 2.0 software. Library automation, learning Resources like e-Journals, e-books, e-resource centre, N List are available to faculty and students.

Industry interaction and collaboration

The college has nominal scope for industrial collaboration. The college is trying to associate with other organizations to enhance the educational environment of the college.

Some other initiative includes

Ø. Online feedback system

Ø. Departmental Profile to be submitted to the IQAC.

Ø. Extension Education runs ten clubs for extracurricular activities.

Ø. NCC.NSS and Bharat & Guide activities

Ø. Development initiative for the teaching and non-teaching staff.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="https://rangiacollege.ac.in/images/RC2223.pdf">https://rangiacollege.ac.in/images/RC2223.pdf</a>

### 3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

#### 3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

4

File Description	Documents
Report of the event	<a href="#">View File</a>
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	<a href="#">View File</a>

### 3.3 - Research Publications and Awards

#### 3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

##### 3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

3

File Description	Documents
URL to the research page on HEI website	Nil
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	<a href="#">View File</a>
Any additional information	No File Uploaded

### 3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year

#### 3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year

9

File Description	Documents
Any additional information	<a href="#">View File</a>
List of research papers by title, author, department, name and year of publication (Data Template)	<a href="#">View File</a>

### 3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

#### 3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year

22

File Description	Documents
Any additional information	No File Uploaded
List books and chapters edited volumes/ books published (Data Template)	<a href="#">View File</a>

### 3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

The college organizes a number of extension activities to promote the institute-neighbourhood community to sensitize the students towards community needs. The students of our college actively participate in social service activities leading to their overall development. The college runs effectively National Service Scheme and National Cadet Corps Units. Through these units, the college undertakes various extension activities in the neighbourhood community.

NSS volunteers address social issues which include cleanliness, tree plantation, water conservation, Environmental awareness, Women empowerment, National Integrity, Run for Fitness, Swarchhta Pakhwada programme, Girl child awareness etc. The NCC unit of the college comes under 60 Girls BN.NCC. It aims at developing qualities of leadership, patriotism, maintaining discipline, character building, the spirit of adventure and the ideal of self-service. The NCC unit of the college organizes various extension

activities such as tree plantation, Road safety awareness, Fit India programme, Save fuel programme, Swachhta Abhiyan etc.

All these mentioned activities have a positive impact on the students and develop student community relationships, leadership skills and self-confidence of students. It also helped in cultivating the hidden personalities of students and created awareness among students

File Description	Documents
Paste link for additional information	<a href="https://rangiacollege.ac.in/EEC.html">https://rangiacollege.ac.in/EEC.html</a>
Upload any additional information	<a href="#">View File</a>

### **3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year**

#### **3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year**

3

File Description	Documents
Any additional information	<a href="#">View File</a>
Number of awards for extension activities in last 5 year (Data Template)	<a href="#">View File</a>
e-copy of the award letters	No File Uploaded

### **3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., ( including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs ) during the year**

#### **3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year**

30

File Description	Documents
Reports of the event organized	<a href="#">View File</a>
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	<a href="#">View File</a>

### 3.4.4 - Number of students participating in extension activities at 3.4.3. above during year

#### 3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year

1251

File Description	Documents
Report of the event	<a href="#">View File</a>
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	<a href="#">View File</a>

### 3.5 - Collaboration

#### 3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year

##### 3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year

2

File Description	Documents
e-copies of related Document	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Details of Collaborative activities with institutions/industries for research, Faculty	<a href="#">View File</a>

### 3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year

#### 3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year

3

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	<a href="#">View File</a>

## INFRASTRUCTURE AND LEARNING RESOURCES

### 4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

Rangia College has a campus of 17.29 acres .out of which the buildup area is 13,000 sqm. It is equipped with modern facilities and learning resources to achieve academic excellence according to its vision and strategic objectives.

The infrastructure facilities and learning resources are categorized as under: ø. Learning Resources include resources and infrastructure required for the library, laboratories, computer center, Biohub research lab, language lab, classroom teaching, seminar hall, and conferences hall. ø. Support facilities include an auditorium, canteens, Biodiversity Park and pond, sports grounds, Girls' hostel. NCC, room for NSS, Bharat Scout & Guide room for Women Studies Research Cell, room for Thrift and Credit society. Examination center, meditation hall

ø. Sports facilities: Indoor Stadium, playground, gymnasium, equipment for minor and major games.

ø. A Guest room with a kitchen for the guest teacher.

ø. PG block is under construction. Idol & KKHSOU block

Ø. Health care: Health care center room, Ø. Utilities include safe drinking water, Students' common room, girls' common room, teachers' common room, and power generators. Car, motorcycle, cycle stands.

Ø. Upgradation of IT infrastructure regularly.

Ø. Security: Main gates of the college entrance night chowkidar, CCTV surveillance at selected spots, Sweepers' quarter.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="https://rangiacollege.ac.in/ict.html">https://rangiacollege.ac.in/ict.html</a>

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

Apart from providing quality education to the students, the college has also taken initiative for the all-round development of students by introducing extracurricular activities through various clubs and cells. These clubs encourage students to upgrade their skills in extracurricular activities other than academics.

?. The college has ten clubs for various extracurricular activities under Extension Education Cell (EEC) such as cultural club, arts, and crafts, sports, Quiz, book lover club, drama club, etc. These clubs conduct cultural activities and sports from time to time.

?. A playground for outdoor games like football, cricket, and track and field.

?. Facilities for indoor sports and games that include badminton, volleyball, carrom and chess, gymnasium, etc.

?. Intra-faculty and inter-faculty games and sports competitions are organized regularly every year for students.

?. The institute has a well-equipped Auditorium for annual functions and cultural events.

?. Special classes on self-defense are organized specially for female students.



?. National Independence Day and Republic Day are celebrated in the Institute by unfurling the national flag followed by a guard of honor of the Chief Guest by NCC is an impressive march past. The best marching contingent is adjudged by a panel of senior NCC cadets.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="https://rangiacollege.ac.in/ict2.html">https://rangiacollege.ac.in/ict2.html</a>

#### 4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

52

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="https://rangiacollege.ac.in/ict.html">https://rangiacollege.ac.in/ict.html</a>
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	<a href="#">View File</a>

#### 4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

##### 4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

7108712

File Description	Documents
Upload any additional information	No File Uploaded
Upload audited utilization statements	No File Uploaded
Upload Details of budget allocation, excluding salary during the year (Data Template)	<a href="#">View File</a>

## 4.2 - Library as a Learning Resource

### 4.2.1 - Library is automated using Integrated Library Management System (ILMS)

The central library of the college has been functioning as an integral part of the college from the time of its inception.

. A glimpse of the present status of the Rangia college library is presented as follows,

?. Management System (ILMS) computerized with SOUL 2.0. It has access to more than 5000 e-journals under the e-shodhsindhu program of INFLIBNET.

?. All e-resources are accessible locally within the campus as well as remotely.

?. It subscribes to 26 journals 11 News paper of state and national repute, along with magazines and newspapers for general reading. The library also houses rich reference Collections viz., Encyclopaedia Britannica, Specific Subject Encyclopaedias, Year Books, Atlases, and other reference material.

?. College library provided seminar libraries for departmental use.

?. College Library holdings also include dissertations, doctoral theses, and project reports(MRP) on various subjects.

Initiatives taken by the University, are the following : 1. Free WI-FI, internet access, download facility have been provided. 2. Organization of Book Exhibitions/Library day celebration. 3. Proper system of feedback from users to improve library services. 4. System of recommendation for the purchase of books through Departments.

5. Orientation on library facilities.

6. Library committee for plan and programs.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for Additional Information	<a href="https://rangiacollege.ac.in/rcl.html">https://rangiacollege.ac.in/rcl.html</a>

<b>4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources</b>	<b>A. Any 4 or more of the above</b>								
<table border="1"> <thead> <tr> <th data-bbox="86 360 539 421">File Description</th> <th data-bbox="539 360 1445 421">Documents</th> </tr> </thead> <tbody> <tr> <td data-bbox="86 421 539 524">Upload any additional information</td> <td data-bbox="539 421 1445 524"><a href="#">View File</a></td> </tr> <tr> <td data-bbox="86 524 539 707">Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)</td> <td data-bbox="539 524 1445 707"><a href="#">View File</a></td> </tr> </tbody> </table>	File Description	Documents	Upload any additional information	<a href="#">View File</a>	Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	<a href="#">View File</a>			
File Description	Documents								
Upload any additional information	<a href="#">View File</a>								
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	<a href="#">View File</a>								
<b>4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)</b>									
<b>4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)</b>									
<b>249646</b>									
<table border="1"> <thead> <tr> <th data-bbox="86 1032 539 1093">File Description</th> <th data-bbox="539 1032 1445 1093">Documents</th> </tr> </thead> <tbody> <tr> <td data-bbox="86 1093 539 1155">Any additional information</td> <td data-bbox="539 1093 1445 1155"><a href="#">View File</a></td> </tr> <tr> <td data-bbox="86 1155 539 1218">Audited statements of accounts</td> <td data-bbox="539 1155 1445 1218"><b>No File Uploaded</b></td> </tr> <tr> <td data-bbox="86 1218 539 1402">Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)</td> <td data-bbox="539 1218 1445 1402"><a href="#">View File</a></td> </tr> </tbody> </table>	File Description	Documents	Any additional information	<a href="#">View File</a>	Audited statements of accounts	<b>No File Uploaded</b>	Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	<a href="#">View File</a>	
File Description	Documents								
Any additional information	<a href="#">View File</a>								
Audited statements of accounts	<b>No File Uploaded</b>								
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	<a href="#">View File</a>								
<b>4.2.4 - Number per day usage of library by teachers and students ( foot falls and login data for online access) (Data for the latest completed academic year)</b>									
<b>4.2.4.1 - Number of teachers and students using library per day over last one year</b>									
<b>60%</b>									
<table border="1"> <thead> <tr> <th data-bbox="86 1682 539 1742">File Description</th> <th data-bbox="539 1682 1445 1742">Documents</th> </tr> </thead> <tbody> <tr> <td data-bbox="86 1742 539 1805">Any additional information</td> <td data-bbox="539 1742 1445 1805"><a href="#">View File</a></td> </tr> <tr> <td data-bbox="86 1805 539 1906">Details of library usage by teachers and students</td> <td data-bbox="539 1805 1445 1906"><a href="#">View File</a></td> </tr> </tbody> </table>	File Description	Documents	Any additional information	<a href="#">View File</a>	Details of library usage by teachers and students	<a href="#">View File</a>			
File Description	Documents								
Any additional information	<a href="#">View File</a>								
Details of library usage by teachers and students	<a href="#">View File</a>								
<b>4.3 - IT Infrastructure</b>									
4.3.1 - Institution frequently updates its IT facilities including Wi-Fi									

The Institution frequently updates its IT facilities including Wi-Fi.

Ø. The digital facilities available in the college are 5 digital classrooms, one ICT conference hall three digital laboratories in the college.

Ø. IQAC, Extension Education Cell, and a few departments have departmental blogs/sites.

There is a plan to construct a blog for all departments for better communication with the students.

Ø. There is open-access Wi-Fi connectivity in the library building. There is a plan to extend the Wi-Fi connectivity in the new RUSA building.

Ø. All departments of the college are provided with computers and accessories.

Ø. The library is partially automated with SOUL 2.0 and OPAC.

Ø. Digitalized student portal and a vibrant website is updated as per requirement.

Ø. A digital leave management system for faculty and other official work is being done in ICT.

Ø. Maintenance of the computers is done regularly.

Ø. CCTV surveillance is available at selected places.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	Nil

#### 4.3.2 - Number of Computers

101

File Description	Documents
Upload any additional information	No File Uploaded
List of Computers	<a href="#">View File</a>

#### 4.3.3 - Bandwidth of internet connection in the Institution

B. 30 - 50MBPS

File Description	Documents
Upload any additional Information	No File Uploaded
Details of available bandwidth of internet connection in the Institution	<a href="#">View File</a>

#### 4.4 - Maintenance of Campus Infrastructure

##### 4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

##### 4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

70.08

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Audited statements of accounts	No File Uploaded
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	<a href="#">View File</a>

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

?. The necessary requirement of the departments such as furniture, stationery, computer ink, Logbook, register book, etc is provided by the authority as reported by the HOD.

?. The laboratory equipments and chemicals are purchased according to the requirements of the department through official procedure.

?. The central library of the college asks for requisition of books annually. The departments have respective seminar libraries which are maintained by the departments and verified by the central library annually.

?. The cleanliness of the campus and infrastructure facilities such as classrooms, buildings, auditorium, seminar halls, hostels, parking lot and beautification of the campus are maintained by the office of the Principal.

?. The accounts department has been computerized phase wise and most of the transactions are made through RTGS , NEFT and PFMS.

?. Internal and external financial audit is done as per guideline of the GB.

?. Rangia college has a student union body that addresses matters related to students.

?. Internal and external financial audit is done as per guideline of the GB.

?. Campus Surveillance Cameras( CCTVs), ICT tools computers & printers, Photostat machines maintained by the equipment providers.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="https://rangiacollege.ac.in/images/Maintenance%20Policy%20of%20infrastructure.pdf">https://rangiacollege.ac.in/images/Maintenance%20Policy%20of%20infrastructure.pdf</a>

## STUDENT SUPPORT AND PROGRESSION

### 5.1 - Student Support

#### 5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

##### 5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

2490

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	<a href="#">View File</a>
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	<a href="#">View File</a>

### 5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

#### 5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

2490

File Description	Documents
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	<a href="#">View File</a>

**5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills**

C. 2 of the above

File Description	Documents
Link to Institutional website	<a href="https://rangiacollege.ac.in/EEC.html">https://rangiacollege.ac.in/EEC.html</a>
Any additional information	No File Uploaded
Details of capability building and skills enhancement initiatives (Data Template)	<a href="#">View File</a>

**5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year**

200

**5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year**

200

File Description	Documents
Any additional information	<a href="#">View File</a>
Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template)	<a href="#">View File</a>

**5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees**

C. Any 2 of the above

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	<a href="#">View File</a>
Upload any additional information	No File Uploaded
Details of student grievances including sexual harassment and ragging cases	No File Uploaded

**5.2 - Student Progression****5.2.1 - Number of placement of outgoing students during the year****5.2.1.1 - Number of outgoing students placed during the year**



61

File Description	Documents
Self-attested list of students placed	No File Uploaded
Upload any additional information	<a href="#">View File</a>
Details of student placement during the year (Data Template)	<a href="#">View File</a>

**5.2.2 - Number of students progressing to higher education during the year****5.2.2.1 - Number of outgoing student progression to higher education**

65

File Description	Documents
Upload supporting data for student/alumni	No File Uploaded
Any additional information	<a href="#">View File</a>
Details of student progression to higher education	<a href="#">View File</a>

**5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)****5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year**

39

File Description	Documents
Upload supporting data for the same	No File Uploaded
Any additional information	No File Uploaded
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	<a href="#">View File</a>

**5.3 - Student Participation and Activities**

**5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year**

**5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.**

3

File Description	Documents
e-copies of award letters and certificates	No File Uploaded
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	<a href="#">View File</a>

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms )

The Rangia College Student Union (RCSU) body is an elected body of students constituted as per recommendations of the Lyngdoh Committee and guidelines of the Supreme Court of India. The students' representatives are enthused with the responsibility of looking after the welfare of the students. The election of the RCTU is normally scheduled in the month of November as specified in the academic calendar of the college.

The President of the union and Teacher-in Charge against its portfolio is nominated by the Principal of the college. The main activities of the RCSU are

1. To look after the welfare of the students.
2. To organize the Freshman Social for the newcomers to the college.
3. Organize the Anti-Ragging Campaign.
4. Organize The College Week Festival.

5. Organize participants to join Inter College Competitions & Youth Festival under Gauhati University.

6. Organize Siddhi Nath Sarmah Inter College Debate Competition (Yearly event).

7. Publish the College Magazine (yearly )

File Description	Documents
Paste link for additional information	<a href="https://student.rangiacollege.ac.in/login">https://student.rangiacollege.ac.in/login</a>
Upload any additional information	<a href="#">View File</a>

**5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)**

**5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year**

10

File Description	Documents
Report of the event	<a href="#">View File</a>
Upload any additional information	No File Uploaded
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	<a href="#">View File</a>

**5.4 - Alumni Engagement**

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

Rangia College Alumni association was formed on the 5th of Aug, 2002 with the objective of fostering a sense of belonging to the institution and making the Alumni an integral part of the development of the college, both physical and academic.

**Aims & Objectives of Alumni Association:**

1. To create a sense of fraternity among all the ex-students of Rangia College.
2. To strive for the academic, cultural, and socio-economic upliftment of Rangia College and its neighboring locality.
3. To help and cooperate with the college authority in realizing the goals and objectives of the college.
4. To initiate measures for collecting funds and mobilizing resources in various other ways.
5. To create a climate of understanding with the students of the College by way of exchanging thoughts and ideas to provide guidance for the future.
6. To encourage and motivate the students on various modes of self-employment as part of the career guidance programme.
7. To initiate measures to bring the College closer to society by highlighting the problems and practical difficulties confronting the College.
8. To take such other steps from time to time as may be deemed necessary for the general improvement of the college.

File Description	Documents
Paste link for additional information	<a href="https://docs.google.com/forms/d/e/1FAIpQLScWJf1FUZ1f_RjasvmVRgmjhGeLO8CltpbSSuywiDTcHwLkXg/viewform">https://docs.google.com/forms/d/e/1FAIpQLScWJf1FUZ1f_RjasvmVRgmjhGeLO8CltpbSSuywiDTcHwLkXg/viewform</a>
Upload any additional information	<a href="#">View File</a>

**5.4.2 - Alumni contribution during the year (INR in Lakhs)**

**A. ? 5Lakhs**

File Description	Documents
Upload any additional information	<b>No File Uploaded</b>

## **GOVERNANCE, LEADERSHIP AND MANAGEMENT**

### **6.1 - Institutional Vision and Leadership**

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

Transmission of knowledge, wisdom, skill, and competence from one generation to another -with this mission, Rangia college thrives to disseminate knowledge, wisdom, skill, and competence to a cosmopolitan group of students hailing from Rangia and its periphery area.

#### Nature of Governance

Ø. Principal is the secretary of the GB. The teacher and non-teaching staff representatives in the GB play an important role in determining the policies and implementing them.

Ø. The IQAC prepares and submits the AQAR, annual GU report, AISHE, RUSA, and other government-related reports on time. The feedback system of the students and teachers, orientation programs, and Departmental profiles are prepared under the guidance of IQAC.

Ø. Heads of Departments the coordinators of various committees and cells prepare year-wise action plans and implement the same.

As per the plan for the next year,

Ø. PG courses in a few more subjects and professional and value-added courses.

Ø. To continue to enhance its extension activities and outreach programmes.

Ø. Improvement of the Scope of the Teaching-Learning Experience through greater use of ICT.

Ø. Extension of the available areas through vertical expansion to accommodate more ICT enable classrooms, laboratories, student-related facilities, etc.

File Description	Documents
Paste link for additional information	<a href="https://rangiacollege.ac.in/Mission%20&amp;%20Vission.html">https://rangiacollege.ac.in/Mission%20&amp;%20Vission.html</a>
Upload any additional information	<a href="#">View File</a>

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The college has a well-organized mechanism for the smooth management of the college affairs.

1: The Governing Body is the executive authority of the college. The DHE of Assam and GU constitutes the GB as per govt. guideline. The Principal is the chief executive who is responsible for the smooth running and management of the affairs and also execution and implementation of various policies and programmes.

2: There is an Internal Auditing system to check expenditures under different heads.

3: The College GB has constituted a Grievance Redressal Cell, headed by the Principal.

4: The finance of the college is entirely dependent on the State govt. The grants received from different agencies under different plan periods are generally allotted against specific heads and spent strictly against those heads.

5: The scope for donations from different quarters is limited. Grants are occasionally received from MLAs/MPs for specific works.

7: The activities of the college are coordinated and monitored through various committees. Some of the committees are -

Ø. Academic Committee

Ø. Construction Committee

Ø. Admission Committee

Ø. Examination Committee

Ø. Library Committee

Ø. Grievances Redressal Cell

Ø. Internal Compliant Committe Ø. Internal Quality Assurance Cell (IQAC) approved by GB

File Description	Documents
Paste link for additional information	<a href="https://rangiacollege.ac.in/Committees.htm">https://rangiacollege.ac.in/Committees.htm</a> <u>1</u>
Upload any additional information	<a href="#">View File</a>

## 6.2 - Strategy Development and Deployment

### 6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

#### Mentoring and counseling

Mentoring and counseling Students is imperative for their holistic development of the students. In 2016-17, IQAC and the Extension Education Cell of the college decided to initiate a structured program for the same.

Two Programmes were designed- Mentoring& Counselling and Extra-Curricular Club Activity. The former aimed to forge a one-to-one relationship between the teacher and students to support and guide them to achieve their personal goals and to inculcate values in them.

The latter Programme encouraged students to participate in the Extra-Curricular Activities of their choice and provide them with a platform to showcase their talent. Ten verified fields of interest (called CLUB)were selected for extracurricular activities.

Ø. In the first semester, students join a club of their choice.

Ø. Each club has a coordinator.

Ø. A period is allotted to hold the club session and Classrooms are earmarked for each Club.

Ø. The Club coordinators maintain a logbook provided by the committee.

Ø. Counselling sessions have been allotted to the departments.

Ø. Personal counseling is also arranged.

Ø. The mentees are provided with a record card for documentation.

Ø. Orientation programs and workshops are organized for the mentors.

Ø. The IQAC manages the financial aspects.

File Description	Documents
Strategic Plan and deployment documents on the website	<a href="#">View File</a>
Paste link for additional information	<a href="https://rangiacollege.ac.in/EEC.html">https://rangiacollege.ac.in/EEC.html</a>
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The college has a well-organized mechanism for the smooth management of college affairs.

Ø. The Governing Body is the executive authority of the college. The Principal is the secretary of the G.B.

Ø. The Vice Principal and academic coordinator handle academic-related matters.

Ø. IQAC of the college preparing AQAR, AISHE, annual report of the GU and SSR and managing the quality related matter of the college.

Ø. Appointment, promotion, and code of conduct of the teachers are strictly followed as per the Office Memorandum of the DHE, Govt. of Assam.

Ø. The examination branch executes all the internal and external examinations under GU.

Ø. Library committee makes the policies for the library and manages the library affairs of the college.

Ø. Internal and external audit is done as per instruction of the GB.

Ø. Coordinators of the NCC, NSS, and Bharat Scout & Guide the activities of the cadets.



Ø. Teacher in charge guides the Rangia College Students Union for the development activities of the students

Few additional committees for more coordination

Ø. Grievance Redressal Cell

Ø. Counselling and Mentoring cell

Ø. Women's Studies and Research Cell (WSRC)

Ø. Information and Career Guidance Cell(ICGC)

Ø. Admission Committee

Ø. Health Care Cell committee

File Description	Documents
Paste link for additional information	<a href="https://rangiacollege.ac.in/Management.htm">https://rangiacollege.ac.in/Management.htm</a> <u>l</u>
Link to Organogram of the institution webpage	<a href="https://rangiacollege.ac.in/images/code.pdf">https://rangiacollege.ac.in/images/code.pdf</a> <u>f</u>
Upload any additional information	No File Uploaded

**6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination**

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning)Document	No File Uploaded
Screen shots of user inter faces	<a href="#">View File</a>
Any additional information	No File Uploaded
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	<a href="#">View File</a>

### 6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

Ø.Rangia College Thrift and Credit Cooperative Society, a registered society, provide loans for different purposes to the faculty and non members.

Ø. PF, Gratuity, Medical Insurance as per govt. rule.

3. Child care leave for female faculty.

Ø.Health Care Cell (HCC) of the college provides First Aid service for an emergency.

Ø.B.P, Blood sugar, weight can be measured in the HCC.

Ø. Patient bed, wheelchair, stretcher are for emergency use.

Ø.Main gates of the college entrance are covered through security personals appointed by authority.

Ø. Three night chowkidar for internal security of the college campus.

Ø. CCTV surveillance at selected points.

Ø. Drinking water plant at a central place of the campus.

Ø.. College Canteen with a separate room for teacher and non teacher members.

Ø. LCD TV and Trade mill for recreation of the teacher.

Ø.. A guest room with a kitchen for the guest teacher.

Ø.. 25 car shade for parking vehicle.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops

**and towards membership fee of professional bodies during the year****6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year**

1

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	<a href="#">View File</a>

**6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year****6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year**

16

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	<a href="#">View File</a>
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	<a href="#">View File</a>

**6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)****6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year**

53

File Description	Documents
IQAC report summary	No File Uploaded
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	No File Uploaded
Details of teachers attending professional development programmes during the year (Data Template)	<a href="#">View File</a>

#### 6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

Ø. Institution has a Performance Appraisal System for teaching staff that strictly follows the UGC regulation on minimum qualification for appointment and promotion.

Ø. The performance of each employee is assessed annually after the completion of one year of service. This is done in a form named "Self Appraisal" which is submitted by the faculty at the end of the year. Ø. The performance of each faculty member is assessed according to the Academic Performance Appraisal (API)

Ø. The faculty members are informed well in advance of their due promotion.

Ø. Faculty members whose promotions are due are recommended based on their API.

Ø. The API filled by the Faculty Member is checked and verified by the Heads of the Departments, followed by the Principal's office, and then send to the IQAC.

Ø. The API of a faculty verify by the DPC(Internal) headed by Coordinator IQAC and prepare a report for the same.

Ø. All non teaching staff is assessed through annual confidential report.

File Description	Documents
Paste link for additional information	<a href="https://rangiacollege.ac.in/Self%20Appraisal.html">https://rangiacollege.ac.in/Self%20Appraisal.html</a>
Upload any additional information	<a href="#">View File</a>

## 6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

### Financial Management

Rangia College conducts both internal and external financial audits on

regular basis. A pre internal audit is done for every payment made by the account branch of the college. Financial documentation is done as per norms and is kept properly in the account branch.

The external audit of the college is carried out as per instruction of the G.B.

The tax related matters of the faculty members are consulted with a firm of Chartered Accountant.

File Description	Documents
Paste link for additional information	<a href="https://rangiacollege.ac.in/naac/Docs/AB2021.pdf">https://rangiacollege.ac.in/naac/Docs/AB2021.pdf</a>
Upload any additional information	No File Uploaded

## 6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

1

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	<a href="#">View File</a>

#### 6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

Rangia College has well-strategized mobilization policies in place. General resources are mobilized from the following sources

Ø. Renting college rooms to outside agencies for organizing different competitive and job-related examinations.

Ø. Taping the UGC allocations under various schemes like MRP, Seminars,

Workshop etc.

Ø. Availing various development schemes of the state government.

Ø. Accepting donations from alumni and other well-wishers.

Ø. Sales admission forms/collection of Registration Fee.

Ø. Collecting hiring charges for using the college as an examination center.

Ø. Rent from the college canteen and Photo state center.

Ø. Selling the fish from the college fishery.

Ø. Moreover, the college also collect grants from a self-financing course like

PGDCA, BCA, B.Voc, IDOL, KKHSOU, etc.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

## 6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

### 1. Feedback System

IQAC has developed an online feedback form of student feedback to gather information from the students. The feedback has been taken from students, teachers, and parents as well. However, the online feedback system has been introduced as a quality initiative and overall makes the system more effective.

### 2. Mentoring and counseling

As Mentoring and counseling Students is imperative for their holistic development of the students. In 2016-17,

Two Programmes were designed- Mentoring& Counselling and Extra-Curricular Club Activity(Ten clubs). The former aimed to forge a one-to-one relationship between the teacher and students to support and guide them to achieve their personal goals and to inculcate values in them.

The latter Programme encouraged students to participate in the Extra-Curricular Activities of their choice and provide them with a platform to showcase their talent.

Ø. In the first semester, students join a club of their choice.

Ø. Each club has a coordinator

Ø. The Club coordinators maintain a logbook provided by the committee

and record all the activities during the session.

Ø. Counselling sessions have been allotted to the departments.

Ø. Personal counseling is also arranged.

Ø. Orientation programs and workshops are organized for the mentors.

File Description	Documents
Paste link for additional information	<a href="https://rangiacollege.ac.in/iqac.html">https://rangiacollege.ac.in/iqac.html</a>
Upload any additional information	<a href="#">View File</a>

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The following initiatives have been taken by IQAC to review its teaching-learning process

?. IQAC holds meetings periodically. Extended IQAC meetings with faculty are also held when necessary.

?. Annual action plan and execution are discussed in the extended IQAC meeting.

?. Department Annual Report (Departmental Report) is submitted by the departments at the end of the year.

?. Student orientation programs are held for newly admitted students.

?. Orientation programs for the teachers are held from time to time.

?. Feedback from students and teachers is taken and analyzed.

?. AQAR, AISHE, and GU annual reports are submitted on time.

?. Co-curricular activities are carried out in collaboration with the Extension Education cell(EEC)

?. Seminars/ Workshops are organized in collaboration with external agencies.



File Description	Documents
Paste link for additional information	<a href="https://rangiacollege.ac.in/images/M%202021-22/M_2021-22.pdf">https://rangiacollege.ac.in/images/M%202021-22/M_2021-22.pdf</a>
Upload any additional information	<a href="#">View File</a>

**6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)**

**B. Any 3 of the above**

File Description	Documents
Paste web link of Annual reports of Institution	<a href="https://rangiacollege.ac.in/images/AQAR2021.pdf">https://rangiacollege.ac.in/images/AQAR2021.pdf</a>
Upload e-copies of the accreditations and certifications	<b>No File Uploaded</b>
Upload any additional information	<a href="#">View File</a>
Upload details of Quality assurance initiatives of the institution (Data Template)	<a href="#">View File</a>

## **INSTITUTIONAL VALUES AND BEST PRACTICES**

### **7.1 - Institutional Values and Social Responsibilities**

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

**Gender equity is the necessary foundation for a peaceful, prosperous and sustainable world.**

**Understanding the value of the above-mentioned subject, our institution has emphasized arranging different facilities for women. First of all, there is the provision of a Girls' Common Room with the facilities of a toilet and sanitary pad incinerator.**

**For the faculty members, three ladies' toilets have been arranged**

especially for the women faculties in the Teachers' Common Room.

Extension Education Cell of the institution where initiatives have been taken to aware the students about the issue. Mentoring and counseling classes for students look up the mental health of a student.

Interna; Compliant Cell redress the grievances of the girl students regarding any kind of sexual harassment.

For the security of the students, a night watchman has been appointed. Provision has also been arranged for a lady watchman so that the girl students can share any issue with them without any kind of hesitation.

Along with all these, since its inception, the Women's Studies Research cell (WSRC) of this institution is trying its level best to ensure a gender-friendly environment not only within the institution but also in the surrounding area.

File Description	Documents
Annual gender sensitization action plan	<a href="https://rangiacollege.ac.in/images/AQAR%202020-21/7.1.1.pdf">https://rangiacollege.ac.in/images/AQAR%202020-21/7.1.1.pdf</a>
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	Nil

**7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment**

C. Any 2 of the above

File Description	Documents
Geo tagged Photographs	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste

management Biomedical waste management E-waste management Waste recycling system  
Hazardous chemicals and radioactive waste management

Initiatives have been taken under the aegis of the institution for the management of the different types of waste, both degradable and non-degradable.

For solid waste management, there are two concrete dustbins. One is set behind the library of the institution and another one has been kept behind the college canteen.

Liquid waste has been tried to manage through the construction of proper drainage facilities.

Regarding e-waste management, there is a committee that handles the whole task of e-waste management. e-waste is auctioned every year as one-way help in managing the issue and also provides an earning source for the institution.

The effluents/ liquid waste from chemicals used in the laboratory Chemistry/ Botany/ Zoology are treated scientifically by making a leak-proof sanitary tank so that the toxic metals/ chemicals reagents cannot percolate through the soil in the surrounding areas. The non-biodegradable solid wastes like plastics, cups, etc. generated on the college campus are burnt through incineration. The biodegradable part like herbs, plants, etc. generated in the college are used as manure by vermin composting.

The college takes initiatives to aware the students as well as people living nearby areas regarding the issue.

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	No File Uploaded
Geo tagged photographs of the facilities	<a href="#">View File</a>

**7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus**

C. Any 2 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	<a href="#">View File</a>
Any other relevant information	No File Uploaded

### 7.1.5 - Green campus initiatives include

#### 7.1.5.1 - The institutional initiatives for greening the campus are as follows:

1. Restricted entry of automobiles
2. Use of bicycles/ Battery-powered vehicles
3. Pedestrian-friendly pathways
4. Ban on use of plastic
5. Landscaping

C. Any 2 of the above

File Description	Documents
Geo tagged photos / videos of the facilities	<a href="#">View File</a>
Various policy documents / decisions circulated for implementation	No File Uploaded
Any other relevant documents	<a href="#">View File</a>

### 7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	<a href="#">View File</a>
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

**7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment**

**5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading**

**C. Any 2 of the above**

File Description	Documents
Geo tagged photographs / videos of the facilities	<a href="#">View File</a>
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

**Rangia College is situated in a place that is inhabited by people belonging to different communities, cultures, languages, religions,s, etc. In such a way, the institution is the teaching hub of diverse students.**

First of all, Rangia College has shown its inclusiveness through its curriculum. Out of different subjects, there are subjects like Arabic, Bodo, Sanskrit, etc. which very much cater to the needs of different sections of the student community.

Different cultural events belonging to different communities are celebrated every year within the college campus amongst which Saraswati Puja, Biswakarma Puja, Bathou Puja, Fateha-E-Dwaz-Daham, and Sankar Dev Mahotsav are remarkable.

In order to enhance tolerance and harmony amongst the student community, a cultural rally is organized every year where the students belonging to different communities, cultures, languages, religions, and socio-economic positions get an opportunity to work together going above the narrow identity.

The Students' Union is another platform that represents inclusivity in the diversities among the students.

The college has also taken another unique initiative by allowing the students to wear ethnic dresses as their uniform.

Moreover, different outreach programmes have been organized from time to time under the aegis of Rangia College

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	<a href="#">View File</a>
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

The constitution of India is the supreme law of the land. The document lays down the framework that demarcates fundamental political code, structure, procedures, powers, and duties of government institutions and sets out fundamental rights, directive principles, and the duties of citizens. Through the inclusion of fundamental duties, it is ensured that a sense of discipline and commitment toward the nation can be promoted. They help in realizing national goals through the active participation of citizens.

In order to inculcate different values for being responsible citizens as reflected in the Constitution of India, the institution has taken into hand a number of activities. Some of these activities are -

?. A Meditation Hall was inaugurated on 21st June 2016 with the objective of making the students as well as the teachers of the institution aware of the values of physical, mental, and spiritual uplift.

?. quizzes are organized on the occasion of Republic Day, Independence Day, Gandhi Jayanti, etc.

?. International day of Yoga, International Literacy Day, and International Women's day are celebrated.

?. Flood relief, financial help in case of emergency for teachers, non-teaching staff, etc. in the hour of crises.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	<a href="https://rangiacollege.ac.in/images/AQAR%202020-21/7.1.9.pdf">https://rangiacollege.ac.in/images/AQAR%202020-21/7.1.9.pdf</a>
Any other relevant information	Nil

**7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized**

**C. Any 2 of the above**

File Description	Documents
Code of ethics policy document	<a href="#">View File</a>
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	No File Uploaded
Any other relevant information	<a href="#">View File</a>

#### 7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

Every year a number of events and festivals are celebrated at Rangia College with the active cooperation of teaching, and non-teaching staff as well as students. Behind the celebration of each event and festival, there is a noble purpose i.e. to make the students realize the importance of such days, events, and festivals as well as to understand the values generated by those days, events, and festivals which are of utmost importance for maintaining unity and harmony amongst the people and to lead a peaceful life. While celebrating such days, events, and festivals, the authority of the institution always keeps in mind whether that purpose is served or not.

In the academic session 2021-22 the institution celebrated days like

- World Environment Day on 5th June 2021-22.
- Celebration of 7th International Yoga Day 21 June 2021-22
- International Women's Day Celebration on 10th March 2021.
- Celebration of Independence Day on 15th August 2021-22
- Celebration of Library Day"12 August 2022
- Celebration of Teachers' Day 5 September 2022
- Celebration of Republic Day
- Kavya Divas celebtaed 6th March 2021
- World Water Day 22nd March 2021
- Celebration of Constitution Dat
- Celebration of voters day., etc



File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	No File Uploaded
Geo tagged photographs of some of the events	No File Uploaded
Any other relevant information	<a href="#">View File</a>

## 7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

1. The title of the practice is "Mentoring and Counseling Programme".

Objectives of the Practice:

- To empower the students of Rangia College to reach their personal potential and make positive choices in life to fulfill their personal dreams and emerge as self-confident, self-reliant, and empathetic individuals who will make a difference in society.
- To nurture and guide the student in order to enhance the quality of education that is provided, through a mentor-mentee relationship between teacher and student.
- To inculcate human values and a spirit of service in the student.
- To equip students to become responsible citizens.

2. Title of the Practice:

The title of the practice is "My Plant, My Responsibility".

Objectives of the Practice:

It is a tree plantation drive with a motive to involve all students in constructive activities for the welfare of society by planting more trees to combat global warming, make the environmental pollution-free, and spread awareness among the masses.

Through the concept "My plant, My Responsibility", we are trying to be aware of the future generation of environmental effects and trying to maintain a balanced ecosystem by planting more and more trees.

File Description	Documents
Best practices in the Institutional website	<a href="https://rangiacollege.ac.in/BP.html">https://rangiacollege.ac.in/BP.html</a>
Any other relevant information	Nil

### 7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

Rangia College is maintaining its distinctiveness by giving the opportunity to the students to enter into vocational courses.

Rangia College is a pioneer institution that is successfully continuing all three streams i.e. Arts, Science, and Commerce.

Along with all these, the greatest thrust which has helped in maintaining the distinctiveness of the institution is the unity in diversity. To date students belonging to diverse religions and cultures are getting enrolled in Rangia College. It is true not only in the case of the students but also regarding the faculty members. But in spite of all such diversities, there is no chaos within the institution. The students as well as the teachers have been given space in following their culture and religion. Here it is worth mentioning that Fateha, a holy festival of the people belonging to the Islamic religion and a holy festival of the Bodo people as well as Sankardeva Mahotsav, an Assamese, is equally celebrated within the college campus. Moreover, students are allowed to wear ethnic dresses as their uniform.

Accordingly, through all these initiatives Rangia College is maintaining its distinctiveness.

File Description	Documents
Appropriate web in the Institutional website	No File Uploaded
Any other relevant information	No File Uploaded

## 7.3.2 - Plan of action for the next academic year

1. Preparation for the Peer time visit.

2. To increase the learning infrastructure specialty ICT enable classrooms and undertake measures to enhance capacity building of the teachers for ICT-enabled classrooms.

3. To augment E-governance measures.

4. Increase add-on courses.

5. To conduct external Academic Administrative and Green Audits yearly.